

SAVE GEORGIA'S HEMLOCKS  
LEADERSHIP TEAM MEETING OCTOBER 16, 2022

AGENDA

- 1) WELCOME
- 2) APPROVAL OF 7/17/22 MEETING NOTES
- 3) APPROVAL OF 10/16/22 PROPOSED AGENDA
- 4) BOARD ACTIONS:
  - Amend By laws to allow Board to form ad hoc committees to handle situational needs that may arise in between scheduled board meetings.
  - Amend Bylaws to hire employees. (Same as last meeting with change in verbiage)
- 5) EXECUTIVE DIRECTORS REPORT
  - Q3 ACTIVITY REPORT
  - FINANCIAL REPORT (INCLUDING HOLLY'S PAY/EXPENSES)
  - EDUCATION REPORT
    - Attendance/status after reorganization of clinic/facilitator training structure
    - 2023 plan for scheduling clinics and facilitator training
  - FESTIVALS
    - Breakdown of each festival productivity (number of trees adopted, estimated visitors, volunteer hours, funds generated per festival)
    - 2023 Festival Scheduling- what to cut, what to keep
  - TREATMENT PROJECTS
    - Status report for Blue Ridge and Chattooga River Districts
    - Year-end reports to USFS as of 9-30-22
    - 2023 Scheduling- how many projects to take on, spacing them out
  - SAPLING PROJECTS
    - Status of nurseries. Estimated needs for 2023
    - Status of 100+ trees from Brevard
  - COMMUNICATIONS
    - Report on web site
    - Report on Facebook and other current outreach
    - Renew quarterly newsletter? Newspaper articles?
  - ADMINISTRATIVE
    - Status of inventory
    - Status of Facilitators (w/ Q3 reports)
    - Status of Lyn Patillo Grant & GA Power project
  - OTHER
    - Mail Chimp email service-thoughts on using free version for new contacts
    - Need for "back-up" person in each leadership role
    - Outreach/volunteer recruitment-thoughts/suggestions
- 6) CLOSING/ NEXT MEETING DATE